

TRUST ACCOUNT MONEY ORDER PAYMENTS

Delaware Department of Correction

MONEY ORDER INSTRUCTIONS:

- 1. All fields must be completed and legible using blue or black ink to avoid delays in processing.
- 2. There are no fees for sending money orders.
 - A. Make the money order payable to "TouchPay Holdings, LLC". (Payment is forwarded to the Delaware Department of Correction.)
 - B. Use the offender's full name and double check their SBI number.
- 4. The maximum money order amount is \$300.00 and all money orders must be issued in US Dollars.
- 5. The below deposit form must accompany your money order. DETACH THE FORM to send with your money order. Do not include any staples, paper clips, stamps, cash, letters, photos or other items with your deposit. Only mail the form and the money order.
- 6. Once completed mail the money order and below deposit form to:

TouchPay	TouchPay Holdings, LLC
	PO Box 827
	Houston, TX 77001-0827

Payment services are provided by TouchPay Holdings, L.L.C. (TouchPay) dba GTL Financial Services a wholly owned subsidiary of Global Tel*Link Corporation d/b/a ViaPath Technologies. TouchPay is not responsible for money orders lost in the mail. If TouchPay receives a money order and there is a problem with the deposit, TouchPay will mail the money order and deposit slip back to you at the address provided on the deposit slip. TouchPay is not responsible for any money orders lost in transit or for money orders that are sent to the address provided and did not reach the sender. Problems? Email moneyorders@viapath.com no sooner than one week after mailing the money order.



This form is required for Delaware Department of Correction Money Order Trust Account Deposits ONLY. It is not needed for the automated payments above.

Customer Service: 877-650-4249

More forms: Go to www.Connect		•
Offender's Last Name: Offender's First Name:		Delaware Department of Correction MONEY ORDER DEPOSIT FORM
Offender SBI Number:		Deposit Type: 1
Sender's First Name	Sender's Last Name	ALL FIELDS REQUIRED
Sender's Phone Number: ()	-	
Sender's Address:		Mail To: TouchPay Holdings, LLC PO Box 827 Houston, TX 77001-0827
City:	1 5 6	
State:Zip:	TouchPay	\$
Email:	-	Money Order Amount (\$300.00 maximum)